



**BIDS AND AWARDS COMMITTEE**

**Supplemental/Bid Bulletin No.1**

**SUPPLY AND DELIVERY OF ONE HUNDRED THIRTY FOUR (134) SETS OF BRAND NEW DESKTOP COMPUTERS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)  
 IB No. DENR-CO-2019-004**

This **Supplemental/Bid Bulletin No.1** is being issued to revise provisions/specifications in the Bidding Documents, to address queries/clarifications raised by bidders during the pre-bid conference conducted on 7 August 2019 for the aforementioned project:

**A. Revision to provisions/specifications in the Bidding Documents:**

FROM	TO
<b>Section III. Bid Data Sheet</b>	
<b>Clause 29.2 Post Qualification</b>	
2.c) Valid and current Certificate of Distributorship/Dealership/Resellership of the item being offered, issued by the principal or manufacturer of the product (if the Bidder is not the manufacturer). If not issued by manufacturer, must also submit certification/document linking bidder to the manufacturer.	2.c) Valid and current Certificate of Distributorship/Dealership/Resellership of the item being offered, issued by the principal or manufacturer of the <b>Desktop Computer</b> (if the Bidder is not the manufacturer). If not issued by manufacturer, must also submit certification/document linking bidder to the manufacturer.
2.d) Valid and current ISO 9001:2008 Certification in the name of the Manufacturer of the brand being offered issued by an Independent Certifying Agency. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders)</i>	2.d) Valid and current ISO 9001:2008 Certification in the name of the Manufacturer of the brand of <b>Desktop Computer</b> being offered issued by an Independent Certifying Agency. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders)</i>
2.e) Valid and current Ecolabel Certification that conforms to ISO 14024:1999 or ECMA 370 for the brand being offered. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders);</i>	2.e) Valid and current Ecolabel Certification that conforms to ISO 14024:1999 or ECMA 370 for the brand of <b>Desktop Computer</b> being offered. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders);</i>
2.f) Valid and current ISO 14001:2004 Certification in the name of the Manufacturer of the brand being offered. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders);</i>	2.f) Valid and current ISO 14001:2004 Certification in the name of the Manufacturer of the brand of the <b>Desktop Computer</b> being offered. <i>(if not in English, please refer to Clause 11 of the Instruction to Bidders);</i>
2.h) Manufacturers' Certification certifying the following: ...xxx...	2.h) <b>Desktop Computers</b> Manufacturers' Certification certifying the following: ...xxx...

<b>SECTION VI. Schedule of Requirements</b>			
Terms of Reference as of 24 July 2019		Terms of Reference as of 9 August 2019	
<b>SECTION VII. Technical Specifications</b>			
Minimum Technical Requirements unless Otherwise Specified		Minimum Technical Requirements unless Otherwise Specified	
Operating System:	Windows 10 Pro (64-bit)	Operating System:	<b>Licensed</b> Windows 10 Pro (64-bit)
Annex VI Bid Form		<b>Revised Annex VI Bid Form</b>	

Bidders are advised to use the following forms and submit together with all the other required documents for the submission of bids on **22 August 2019, 10:00 AM**:

- 1. Section VI. Schedule of Requirements (Terms of Reference as of 9 August 2019);**
- 2. Section VII. Revised Technical Specifications; and**
- 3. Revised Annex VI Bid Form**

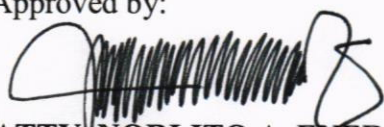
Also please use the **Revised Checklist of Requirements** as a guide/reference.

This Supplemental/Bid Bulletin No. 1 shall form part of the Bidding Documents. Any provisions in the Bidding Documents inconsistent herewith is hereby amended, modified and superseded accordingly.

For guidance and information of all concerned.

Issued this 15<sup>th</sup> day of August 2019 in Quezon City.

Approved by:



**ATTY. NORLITO A. ENERAN**  
 Director for Legal Services &  
 Vice Chairperson, Bids and Awards Committee

<b>Received by:</b>	
_____	_____
<b>(SIGNATURE OVER PRINTED NAME &amp; DATE)</b>	<b>NAME OF COMPANY</b>
<b>(PLEASE RETURN OR FAX THIS PAGE ONLY TO THE DENR BAC OFFICE @ 926-2675)</b>	

SECTION VI. Schedule of Requirements			
Terms of Reference as of 24 July 2019		Terms of Reference as of 9 August 2019	
SECTION VII. Technical Specifications			
Minimum Technical Requirements unless Otherwise Specified		Minimum Technical Requirements unless Otherwise Specified	
Operating System:	Windows 10 Pro (64-bit)	Operating System:	Licensed Windows 10 Pro (64-bit)
Annex VI Bid Form		Revised Annex VI Bid Form	

Bidders are advised to use the following forms and submit together with all the other required documents for the submission of bids on **22 August 2019, 10:00 AM:**

1. **Section VI. Schedule of Requirements (Terms of Reference as of 9 August 2019);**
2. **Section VII. Revised Technical Specifications; and**
3. **Revised Annex VI Bid Form**

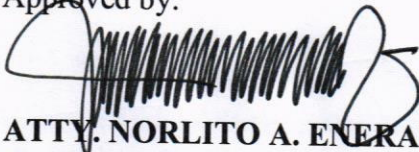
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Received by:	
(SIGNATURE OVER PRINTED NAME & DATE)	NAME OF COMPANY
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## Section VI. Schedule of Requirements

***Instruction to Bidders:*** Please fill up the form accordingly and sign the Bidder's Undertaking. Failure to conform will result in a rating of "FAILED".

### I. TERMS OF REFERENCE AS OF 9 August 2019

## Supply and Delivery of One Hundred Thirty Four (134) Sets of Brand New Desktop Computers for the Department of Environment and Natural Resources-Central Office (DENR-CO)

### I. RATIONALE

The DENR is the primary agency responsible for the conservation, management, development, and proper use of the country's environment and natural resources. In order to effectively and efficiently perform its mandated tasks and responsibilities, DENR employees must have necessary ICT equipment such as but not limited to desktop, laptop, server, productivity software, uninterrupted power supply (ups), etc. With this, the DENR shall procure desktop computers to support such tasks and responsibilities.

### II. APPROVED BUDGET FOR THE CONTRACT

The total ABC for the project is **PhP8,375,000.00** inclusive of all applicable government taxes and service charges.

### III. PROJECT DESCRIPTION

This project involves supply and delivery of one hundred thirty four (134) sets of brand new desktop computers including UPS for the DENR Central Office.

### IV. QUALIFICATION OF BIDDER

Prospective bidder/s must have at least five (5) years' experience in providing similar contract (supply and delivery of desktop and laptop computers) by submitting proof of documents (i.e. contract, PO) with active contact details.

### V. PROJECT REQUIREMENTS

#### A. Technical Specifications

Minimum Technical Requirements unless Otherwise Specified	
<b>DESKTOP COMPUTERS</b>	
CPU Casing:	Micro Form Factor/Mini/Tiny
Operating System:	<b>Licensed</b> Windows 10 Pro (64-bit)
Processor:	8th Gen Intel Core i5 (9MB Cache, 2.3 GHz)
Memory:	8GB DDR4 SoDIMM
Storage:	1TB SATA3 HDD

Minimum Technical Requirements unless Otherwise Specified	
Monitor:	21" LED (with mount for CPU casing)
Graphics:	Integrated HD Graphics
Audio:	Audio Speaker (via built-in or external unit)
Network:	10/100/1000 Ethernet
Wireless:	802.11 b/g/n (built-in)
Optical Drive:	Slim DVD (Built-in/External Same Brand)
I/O:	6x USB,1x HDMI,1x DP, 1 Headphone/Mic combo, 1 RJ-45
Others/ Accessories:	Full-sized USB Keyboard (Same Brand), USB Optical Mouse (Same Brand), Mouse Pad (Rubberized)
Warranty:	Three (3)Years Parts and Services
Green Criteria:	Energy Star 7.0
<b>UNINTERRUPTABLE POWER SUPPLY (UPS)</b>	
Capacity:	600VA
Warranty:	One (1) Year

**Note:** *Technical Evaluation shall be based on the documents submitted such as, but not limited to brochures and technical data sheet to be submitted during post-qualification within five (5) calendar days from receipt of Notice from the Bids and Awards Committee (BAC) declaring the bidder as having the lowest or single calculated bid.*

**B. Desktop Computer Brand Manufacturer Requirements**

1. ISO 9001:2008 Certification.
2. ISO 14001:2004 Certification.
3. Eco-label Certification that conforms to ISO 14024:1999 or ECMA 370.

**C. Warranty and After-Sales Support**

1. Supplier must provide a Warranty Certificate in favor of the Department of Environment and Natural Resources (DENR) covering a period of Three (3) Years for the parts and services of Desktop Computers and One (1) Year for the UPS.
2. On-site support shall be provided and addressed by suppliers on the following working day from receipt of notice from DENR.

**D. Service Level Agreement within the Warranty Period**

1. In case of equipment pull-out, a service or replacement unit of the same specification as that of the malfunctioning equipment shall be provided while the faulty equipment is undergoing repair or diagnostic.
2. The winning bidder shall at all times, maintain the equipment functional and in running condition by providing the post implementation support and services including:
  - Operations and management of all hardware and license software products if any.
  - Deploying support technician for immediate maintenance, trouble-shooting, and repair purposes, for the duration of the warranty period.
  - Keeping stock/buffer of required replacement parts for quick response time.

**VI. DELIVERY PERIOD AND PLACE OF DELIVERY**

The winning bidder shall supply and deliver the set of computers at the DENR Central Office, through Property and Supply Management Division (PSMD) located at Basement, DENR Main Building, Visayas Avenue, Diliman, Quezon City within **forty-five (45) calendar days** from receipt of Notice to Proceed (NTP).

**VII. OTHER REQUIREMENTS**

- A. Certification from the Brand and Product Manufacturer of the Desktop Computer that original and genuine parts are readily available and serviceable for at least five (5) years after acceptance.
- B. Certification issued by the Manufacturer that the Desktop Computer being offered (International or Local brand name) is sold and marketed continuously in the Philippines for the last five (5) years. The Bidder shall provide at least one (1) evidence (i.e. contract, PO or Sales Invoice) for each year starting from the last day of submission of Bids counting backwards which can be verified thru phone call, ocular inspection or both.
- C. The brand being offered must have been supplied to any Philippine Government agency/institution in the past five (5) years.

**VIII. TERMS OF PAYMENT**

One-time payment shall be made after full/complete delivery of the computer sets within the prescribed period and upon issuance of the Certificate of Inspection and Acceptance.

Prepared by:

(sgd) **ELIZAR S. CANTUBA**  
Information Technology Officer III  
Chief, Network Infrastructure Management Division  
Knowledge and Information Systems Service  
Department of Environment and Natural Resources

**II. OTHER REQUIREMENTS**

1. Bidder has no overdue deliveries or unperformed services intended for DENR.
2. Bidder did not participate as a consultant in the preparation of the design or technical specification of the GOODS/SERVICES subject of the bid.

**BIDDER'S UNDERTAKING**

*I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby BID to (supply/deliver/perform/comply) the above Terms of Reference*

*I/We undertake, if our bid is accepted, to deliver the goods/services in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award.*

*Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.*

\_\_\_\_\_  
**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

**Section VII. Revised Technical Specifications**

**Instruction to Bidders:** *Please fill up the form accordingly and sign the Bidder's Undertaking. DO NOT LEAVE ANY BLANK. A "Yes" or "No" entry will not be accepted. Failure to conform will result in a rating of "FAILED".*

Minimum Technical Requirements unless Otherwise Specified		Bidder's Statement of Compliance*
<b>DESKTOP COMPUTERS</b>		
CPU Casing:	Micro Form Factor/Mini/Tiny	
Operating System:	Licensed Windows 10 Pro (64-bit)	
Processor:	8th Gen Intel Core i5 (9MB Cache, 2.3 GHz)	
Memory:	8GB DDR4 SoDIMM	
Storage:	1TB SATA3 HDD	
Monitor:	21" LED (with mount for CPU casing)	
Graphics:	Integrated HD Graphics	
Audio:	Audio Speaker (via built-in or external unit)	
Network:	10/100/1000 Ethernet	
Wireless:	802.11 b/g/n (built-in)	
Optical Drive:	Slim DVD (Built-in/External Same Brand)	
I/O:	6x USB,1x HDMI,1x DP, 1 Headphone/Mic combo, 1 RJ-45	
Others/ Accessories:	Full-sized USB Keyboard (Same Brand), USB Optical Mouse (Same Brand), Mouse Pad (Rubberized)	
Warranty:	Three (3)Years Parts and Services	
Green Criteria:	Energy Star 7.0	
<b>UNINTERRUPTABLE POWER SUPPLY (UPS)</b>		
Capacity:	600VA	
Warranty:	One (1) Year	

**PLEASE INDICATE BRAND AND MODEL NO. BEING OFFERED IN THE SPACE PROVIDED:**

a) Desktop Computer: \_\_\_\_\_

b) UPS: \_\_\_\_\_

**I hereby certify to comply with the above Technical Specifications.**

**Name of Company (in print)**

\_\_\_\_\_  
**Signature of Company Authorized Representative**

\_\_\_\_\_  
**Name & Designation (in print)**

\_\_\_\_\_  
**Date**

*\*Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of ITB a(ii) and/or GCC Clause (iii).*



**BID FORM**

**Supply and Delivery of One Hundred Thirty Four (134) Sets of Brand New Desktop Computers for the Department of Environment and Natural Resources-Central Office (DENR-CO)**

**IB No. DENR-CO-2019-004**

To: **DENR Bids and Awards Committee**  
**DENR-Central Office**  
 DENR Main Building, DENR Compound  
 Visayas Avenue, Diliman  
 Quezon City

Gentlemen and/or Ladies:

I/We, having examined the Bidding Documents including the Bid Bulletin, *if any*, hereby offer to **Supply and Deliver the One Hundred Thirty Four (134) Brand New Units of Desktop Computers for DENR-CO** in conformity with the said Bidding Documents:

Description	Qty	Financial Bid (₱)	
		Unit Price	Total
Brand New Desktop Computers			
Micro Form Factor/Mini	134 units		
21" LED Monitor with Mounting	134 units		
<b>External Slim DVD</b>	134 units		
Full Sized USB Keyboard	134 units		
USB Optical Mouse	134 units		
UPS	134 units		
<b>TOTAL</b>			
<b>TOTAL BID PRICE (Amount in Words):</b> _____			

**Note: Please indicate "0" or "-" for item/s offered for free to the DENR. Incomplete financial proposal shall be considered non-responsive and thus, automatically disqualified in accordance with Clause 28.3 (a), ITB of the Bidding Documents.**

I/We undertake, if our Bid is accepted, to deliver the goods/service in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

## BID FORM

**Supply and Delivery of One Hundred Thirty Four (134) Sets of Brand New Desktop Computers for the Department of Environment and Natural Resources-Central Office (DENR-CO)**

**IB No. DENR-CO-2019-004**

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To: **DENR Bids and Awards Committee**  
**DENR-Central Office**  
 DENR Main Building, DENR Compound  
 Visayas Avenue, Diliman  
 Quezon City

Gentlemen and/or Ladies:

I/We, having examined the Bidding Documents including the Bid Bulletin, *if any*, hereby offer to **Supply and Deliver the One Hundred Thirty Four (134) Brand New Units of Desktop Computers for DENR-CO** in conformity with the said Bidding Documents:

Description	Qty	Financial Bid (₱)	
		Unit Price	Total
Brand New Desktop Computers			
Micro Form Factor/Mini	134 units		
21" LED Monitor with Mounting	134 units		
External Slim DVD	134 units		
Full Sized USB Keyboard	134 units		
USB Optical Mouse	134 units		
UPS	134 units		
<b>TOTAL</b>			
<b>TOTAL BID PRICE (Amount in Words):</b>		_____	

*Note: Please indicate "0" or "-" for item/s offered for free to the DENR. Incomplete financial proposal shall be considered non-responsive and thus, automatically disqualified in accordance with Clause 28.3 (a), ITB of the Bidding Documents.*

I/We undertake, if our Bid is accepted, to deliver the goods/service in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

I/We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 17.1 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

I/We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

I/We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

I/We likewise certify/confirm that the undersigned has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract for the ***Supply and Delivery of One Hundred Thirty Four (134) Sets of Brand New Desktop Computers for the Department of Environment and Natural Resources-Central Office (DENR-CO) under IB No. DENR-CO-2019-004.***

I/We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

\_\_\_\_\_  
Name of Company (in print)

\_\_\_\_\_  
Signature of Company Authorized Representative

\_\_\_\_\_  
Name & Designation (in print)

\_\_\_\_\_  
Date

**DENR BIDS AND AWARDS COMMITTEE**  
**REVISED CHECKLIST OF REQUIREMENTS FOR BIDDERS**

Name of Company:

**SUPPLY AND DELIVERY OF ONE HUNDRED THIRTY FOUR (134) SETS OF BRAND NEW DESKTOP COMPUTERS FOR THE DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES-CENTRAL OFFICE (DENR-CO)**

Bid Ref. No.

**IB No. DENR-CO-2019-004**

**APPROVED BUDGET FOR THE CONTRACT: ₱8,375,000.00**

Ref. No.	Particulars
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**ENVELOPE 1: ELIGIBILITY AND TECHNICAL DOCUMENTS**

In accordance with Clause 19.4 of the Instructions to Bidders, the bid, except for the unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

<b>12.1</b>	<b>(a) ELIGIBILITY DOCUMENTS</b>	
<b>(a)</b>	<b>CLASS "A" DOCUMENTS</b>	
	<b><u>(a.1.) LEGAL DOCUMENTS</u></b>	
<b>(i)</b>	<p>Sworn statement in accordance with Section 25.3 of the IRR of RA 9184 and using the prescribed form attached as Annex I with attached <u>Proof of Authority of the bidder's authorized representative/s</u>:</p> <ol style="list-style-type: none"> <li><b>1. FOR SOLE PROPRIETORSHIP (IF OWNER OPTS TO APPOINT A REPRESENTATIVE):</b> Duly notarized Special Power of Attorney</li> <li><b>2. FOR CORPORATIONS, COOPERATIVE OR THE MEMBERS OF THE JOINT VENTURE:</b> Duly notarized Secretary's Certificate/Board Resolution evidencing the authority of the designated representative/s.</li> </ol> <p><i>Note: Should there be more than one (1) appointed authorized representatives, use the word "<u>any of the following</u>" or "<u>OR</u>", otherwise, all authorized representatives must sign/initial the bid submission.</i></p> <p>IN THE CASE OF UNINCORPORATED JOINT VENTURE: Each member shall submit a separate Special Power of Attorney and/or Secretary's Certificate/Board Resolution evidencing the authority of the designated representative/s.</p>	
<b>(ii)</b>	<p>Valid and current <b>Certificate of PhilGEPS Registration (Platinum Membership)</b> issued to bidder;</p> <p><i>[Note: The valid and current Certificate of Registration (Platinum Membership) shall reflect the updated eligibility documents. Should the Annex A of said Certificate reflects not updated documents, the bidder shall submit, together with the certificate certified true copies of the updated documents]</i></p> <p><b><u>OR</u></b></p> <p>The following <b>Class "A" eligibility documents</b>:</p> <ol style="list-style-type: none"> <li>a) Registration certificate from SEC, Department of Trade and Industry (DTI) for sole proprietorship, or CDA for cooperatives;</li> <li>b) Business/Mayor's permit for CY 2019 issued to bidder by the city or municipality where the principal place of business of the bidder is located or the equivalent document for Exclusive Economic Zones or Areas</li> <li>c) Current and valid Tax Clearance per E.O. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR);</li> <li>d) Audited Financial Statements (AFS) for CY 2018 with stamped "received" by the Bureau of Internal Revenue (BIR) or its duly accredited and authorized institutions dated CY 2019;</li> </ol>	

<b><u>(a.2.) TECHNICAL DOCUMENTS</u></b>		
(iii)	Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (per <b>Annex II</b> );	
(iv)	Statement of the Bidder's Single Largest Completed Contract (SLCC) of similar nature within the last five (5) years from date of submission and receipt of bids equivalent to at least fifty (50%) of the total ABC (per <b>Annex II-A</b> )  <u>Any of the following documents must be submitted/attached corresponding to listed completed largest contracts per Annex I-A:</u> (a) Copy of End User's Acceptance; or (b) Copy of Official Receipt/s or Sales Invoice or Collection Receipt/s	
<b><u>(a.3.) FINANCIAL DOCUMENTS</u></b>		
(v)	Net Financial Contracting Capacity (NFCC) computation, in accordance with ITB Clause 5.5, (per <b>Annex III</b> ).  The NFCC computation must be equal to the ABC of this project. The detailed computation using the required formula must be provided.  <b>OR</b>  Original copy of Committed Line of Credit (CLC) (per <b>Annex III-A</b> ) issued by a Local Universal or Local Commercial Bank at least equal to ten percent (10%) of the ABC of this project.  <b><u>In case of Joint Venture, the partner responsible to submit the NFCC shall likewise submit the Statement of all its ongoing contracts and the Latest Audited Financial Statements.</u></b>	
<b>Class "B" Document: (For Joint Venture)</b>		
<b><u>Class "B" Document: (For Joint Venture if applicable)</u></b>  <i>The participating entities entering a Joint Venture Agreement (JVA) are to be treated as a single entity and shall be jointly and severally responsible or liable for the obligations and liabilities incurred by any partner to the JV pertinent to the project requirements.</i>  <i>Hence, any Blacklisting Order and/or overdue deliveries intended for end-user or DENR shall apply to the JVA as the JV is deemed as one bidder.</i>  <b>For Joint Ventures, Bidder to submit either:</b> (i) Copy of the JOINT VENTURE AGREEMENT (JVA) in case the joint venture is already in existence, or (ii) Copy of Protocol/Undertaking of Agreement to Enter into Joint Venture (Annex IV) signed by all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful and must be in accordance with Section 23.1 (b) of the IRR  In case the joint venture is not yet in existence, the submission of a valid JVA shall be within ten (10) calendar days from receipt by the bidder of the notice from the BAC that the bidder is the Lowest Calculated and Responsive Bid [Sec 37.1.4 (a) (i)]  <b><u>The JVA or the Protocol/Undertaking of Agreement to Enter into Joint Venture (per Annex III) must include/specify the company/partner and the name of the office designated as authorized representative of the Joint Venture.</u></b>		

**(b) TECHNICAL DOCUMENTS**

(i) Original Bid Security must be issued in favor of the **DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES (DENR)** (must be valid for at least 120 calendar days from the date of bid opening); any one of the following forms:

Project ABC (₱)	Bid Security: Cash, Cashier's/ Manager's Check, Bank Draft / Guarantee, Irrevocable Letter of Credit (2%) (₱)	Bid Security: Surety Bond (5%) (₱)	Bid Securing Declaration
8,375,000.00	127,669.16	319,172.91	No required Amount

1. Bid Securing Declaration per **Annex V**;
2. The Cashier's/Manager's Check shall be issued by a Local, Universal or Commercial Bank
3. The Bank Draft/Guarantee or Irrevocable Letter of Credit shall be issued by a Local Universal or Commercial Bank; or
4. Should bidder opt to submit a Surety Bond as Bid Security, the surety bond must be callable on demand and must be issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such bond. Together with the surety bond, a certification from Insurance Commission must be submitted by the bidder which must state that the surety or insurance company is specifically authorized to issue surety bonds.
5. For submission of Bank Draft/Guarantee or Irrevocable Letter of Credit or Surety Bond, the following must be stated/specified in the Bid Security pursuant to Section III, ITB Clause 18.5, to wit:

*The following are the grounds for forfeiture of Bid Security*

▪ **IF A BIDDER:**

- a) Withdraws its bid during the period of bid validity.
- b) Does not accept the correction of errors pursuant to Section 32.2.1 of the IRR of RA 9184.
- c) Fails to submit the Post Qualification requirements within the prescribed period or a finding against their veracity thereof.
- d) Submission of eligibility requirements containing false information or falsified documents.
- e) Submission of bids that contain false information or falsified documents, or the concealment of such information in the bids in order to influence the outcome of eligibility screening or any other stage of the public bidding.
- f) Allowing the use of one's name, or using the name of another for purposes of public bidding.
- g) Withdrawal of a bid, or refusal to accept an award, or enter into contract with the Government without justifiable cause, after the Bidder had been adjudged as having submitted the Lowest Calculated and Responsive Bid.
- h) Refusal or failure to post the required performance security within the prescribed time.
- i) Refusal to clarify or validate in writing its bid during post-qualification within a period of seven (7) calendar days from receipt of the request for clarification.
- j) Any documented unsolicited attempt by a bidder to unduly influence the outcome of the bidding in his favor.
- k) Failure of the potential joint venture partners to enter into the joint venture after the bid is declared as successful.
- l) All other acts that tend to defeat the purpose of the competitive bidding, such as habitually withdrawing from bidding, submitting late Bids or patently insufficient bid, for at least three (3) times within a year, except for valid reasons.

		<p>▪ <b>IF THE SUCCESSFUL BIDDER:</b></p> <p>(i) fails to sign the contract in accordance with Section 40 of the Revised IRR of RA 9184; or</p> <p>(ii) fails to furnish performance security in accordance with Section 40 of the Revised IRR of RA 9184.</p>	
	(ii)	Conformity with <b>Section VI Schedule of Requirements (Terms of Reference as of 9 August 2019)</b> and <b>Section VII Revised Technical Specifications</b> , as specified in the <b>Supplemental Bid Bulletin No. 1</b>	
<b>ENVELOPE 2: FINANCIAL DOCUMENTS</b>			
<b>13.1</b>		<p>Completed and signed Financial Bid Form. Bidder must use, accomplish and submit Bid Form <b>(Revised Annex VI)</b>.</p> <p>The ABC is inclusive of VAT. Any proposal with a financial component exceeding the ABC shall not be accepted.</p>	
<p><b>Note: In case of inconsistency between the Checklist of Requirements for Bidders and the provisions in the Instruction to Bidders/Bid Data Sheet, the Instruction to Bidders/Bid Data Sheet shall prevail.</b></p>			