



INVITATION TO BID FOR SUPPLY AND DELIVERY OF ICT EQUIPMENT-MID RANGE DESKTOP COMPUTERS FOR THE DENR-R13

1. The *DENR Caraga, Regional Office*, through the *GAA Fund 101, CY 2024* intends to apply the sum of *Nine Hundred Sixty Thousand Pesos (Php960,000.00)* being the ABC to payments under the contract for the *Supply and Delivery of ICT Equipment-Mid Range Desktop Computers for the DENR-R13/2023-10-03*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *DENR Caraga, Regional Office* now invites bids for the above Procurement Project. Described items hereunder:

Item No.	Unit	Item Description	Qty.	Unit Price (Php)	Total Approved Budget for the Contract (Php)
1	Set	ICT EQUIPMENT DESKTOP COMPUTER Specifications: MID-RANGE Base Frequency: 3.2 GHz 8th gen. minimum or equivalent to other type of processor; Turbo Frequency: 4.6 GHZ 8th gen. minimum or equivalent to other type of processor; Cache: 12 MB cache or equivalent to other type of processor; No. of Cores: 6 Cores or equivalent to other type of processor; Memory: 16 GB DDR4, 2x memo slots upgradable to 32 GB; Storage/HDD: 512 m.2 SSD + 1TB SATA3 7200 rpm; Display Screen: LED Monitor 23"; Graphics: 4GB Dedicated Graphics; Network Interface: Gigabit Ethernet 10/100/1000 & Wireless LAN 802.11 AC + Bluetooth Input & Pointing Device: Standard Full size USB Keyboard & Standard USB Optical Mouse with Mouse pad; Operating System: License Windows 10 Pro; UPS: 650 VA Brand and Model: 1 Complete Set Base on Model and Brand; Production Date: Production Manufacturing date year 2022 Warranty: • Three (3) years Parts and Labor; • Supplier shall respond 24 hrs. for any Technical Assistance/Support; • with Authorize Service Center within CARAGA OTHER REQUIREMENTS: Green Procurement Requirements: • The suppliers shall supply ICT equipment, which fulfill at least	13	73,846.15	960,000.00

		ENERGY STAR 6.1 for computers and 7.0 for monitor criteria; • The supplier shall guarantee the availability of replacement of power supplies for at least 5 years after end of production; • The supplier shall supply products, which are designed so that the memory and hard disk are readily accessible and can be changed easily for upgrades; • Security features that can defend from Malicious Software and like upon beginning of the boot process.			
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Delivery of the Goods is required *within 30 calendar days*. Bidders should have completed, within *two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *BAC Secretariat’s Office, Procurement Section, Admin. Division, DENR Caraga, Regional Office, Brgy. Ambago, Butuan City* and inspect the Bidding Documents at the address given below during *Mondays-Fridays, 08:00 A.M.-05:00 P.M.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on *October 17, 2023* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of One Thousand Pesos (Php1,000.00)*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees that will be *presented either in person, by facsimile, or through electronic means.*
6. The *DENR-R13, Regional Office* will hold a virtual Pre-Bid Conference¹ on *October 24, 2023 (Tuesday)* at *11:00 A.M. (BAC biometric time)* through videoconferencing/webcasting *via Zoom*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat either through (i) manual submission at the office address indicated below, (ii) online or electronic submission as indicated below, or (iii) both *on or before November 7, 2023 (Tuesday) at 10:00 A.M. (BAC biometric time)*. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

9. Bid opening shall be *on November 7, 2023 (Tuesday) at 11:00 A.M. (BAC biometric time), Regional Learning Center, DENR Caraga, Regional Office, Brgy. Ambago, Butuan City.* Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. *Use back-up data or cloud storage for large files uploaded for online bid submissions.*
11. The *DENR Caraga, Regional Office* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

ALLAN C. MEDICO
Procurement Section, Admin. Division
Brgy. Ambago, Butuan City
denr13_procurement@yahoo.com
(085) 815-3675
www.denr.caraga.gov.ph
13. You may visit the following websites:

For downloading of Bidding Documents: *denr.caraga.gov.ph*

Date of Issue: October 17, 2023



ATTY. CLAUDIO A. NISTAL, JR.
BAC, Chairperson/OIC, ARD for Management Services