



Republic of the Philippines  
**Department of Environment and Natural Resources**

Visayas Avenue, Diliman, Quezon City, 1100  
 Trunkline (632) 929-66-26 • 929-6628 • 929-6635 • 929-4028 • 929-3618  
 426-0465 • 426-0001 • 426-0347 • 426-0480 • 426-0491  
 Voice-Over-Internet-Protocol (VOIP) Trunkline (632) 755-3330 • 755-3300

10-7671  
 474 638

Standard Form Number: SF-GOODS-58  
 Revised on: May 24, 2004

**PURCHASE ORDER**

Supplier/s: **BRAND REPUBLIC MARKETING & MANPOWER SERVICES, INC.** PhilGeps Cert. No.: 160843  
 Address: 51 Kundiman St., San Francisco del Monte, Quezon City P.O. No.: 2017-10-00311  
 E-mail Address: Date: October 26, 2017  
 Tel. Nos.: 411-5303 Mode of Procurement: Shopping  
 Fax No.: 411-5303  
 TIN: 257-049-846-000

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained therein

Place of Delivery: DENR Central Office Warehouse  
 Delivery Term: During office hours, 8:00AM to 5:00PM, Monday to Friday  
 Date of Delivery: Within 10 CD upon receipt hereof  
 Payment Term: Gov't terms

STOCK NO.	UNIT	DESCRIPTION	QTY.	UNIT COST	AMOUNT
		<b>One (1) lot Various office supplies</b>	1	124.00	124.00
	pack	Index card box 3" x 5" 500 pcs per pack	1	33.00	33.00
	case	Push Pin Flat Head Type Assorted Color	5	1,965.00	9,825.00
	ream	Bond Paper w/ DENR Logo A4 size	5	2,327.30	11,636.50
	ream	Bond Paper w/ DENR Logo Legal size			21,618.50
End-User: IAD-Legal					<b>P21,618.50</b>

(Total amount in words): Twenty One Thousand Six Hundred Eighteen Pesos & 50/100  
 In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very truly yours,

*[Signature]*  
**GALO C. MARTINEZ, JR.**  
 Assistant Secretary for Special Concerns  
 Director, Administrative Service in Concurrent Capacity

Conforme: *[Signature]*  
**Benny Christopher Camba**  
 Signature over printed name of supplier  
 Date: 12-11-2017

Funds Available: *[Signature]*  
**NEVILA L. DE LEON**  
 Chief Accountant

ALOBS No.: 2017-11-00057  
 Amount: ₱ 21,618.50  
 11/8/17  
 FUNDING DIVISION  
 Funding Source: 01-101-101  
 GRS No: 2017-11-00057  
 R.C. 01-01-1  
 P.A.P./Date: (2017 Nov 2017)  
 Controlled by: Adnan  
 Void Until:

② 10-23-14

196 (33)

CERTIFIED PHOTOCOPY:

*[Signature]*  
**ANNA GENALIN D. PAPINA**  
 OIC Chief, Supply Mgt. Section (SMS), PSMD



# OBLIGATION REQUEST AND STATUS

Department of Environment and Natural Resources

Entity Name

Serial No.: 02-101101-2017-11-06057

Date: 08-Nov-17

Fund:Cluster: 01

Payee: BRAND REPUBLIC MARKETING & MANPOWER SERVICES, INC.

Office: N/A

Address: Quezon City

Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount
10-001-01-00000-01-01-F	To obligate P.O. No. 2017-10-00311 dated Oct. 26, 2017 re: various office supplies.	162002000300000	50203010 00	21,618.50
<b>Total:</b>				<b>21,618.50</b>

BUDGETARY	
Fun. Source	01-101-101
ORS No.	
P.C.	
P/A/P/Date	
Controlled by	<i>Adnan</i>
Valid Until	

**A. Certified** Charges to appropriation/allotment are necessary, lawful and under my direct supervision, and supporting documents valid, proper and legal.

Signature:

Printed Name: ATTY. NORLITO A. ENERAN, CESE

Position: OIC-DIRECTOR, LEGAL SERVICE  
Head, Requesting Office/Authorized Representative

Date

**B. Certified** Allotment available and obligated for the purpose/adjustment of necessary as indicated above

Signature:

Printed Name: ANDREA B. PRIETO

Position: Chief, Regular Programs Section  
Head, Requesting Office/Authorized Representative

Date: NOV 10 2017

C. STATUS OF OBLIGATION							
Reference			Amount			Balance	
Date	Particulars	ORS/JEV/Check/ADA/TRA No.	Obligation	Payable	Payment	Not yet Due	Due and Demandable
			(a)	(b)	(c)	(a-b)	(b-c)
08-Nov-17	ORS	02-101101-2017-11-06057	21,618.50				

CERTIFIED PHOTOCOPY:

ANNA GENALIN D. PAPIÑA  
OIC Chief, Supply Mgt. Section (SMS), PSMD

# ABSTRACT OF QUOTATION

Requisitioning/End-user Office : IAD LEGAL SERVICE  
 PR No. 2017-05-1296  
 Dated: MAY 2, 2017

RFQ No.: 2017-09-350

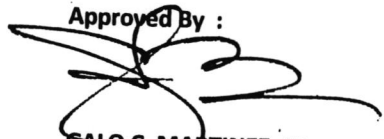
Item/ Description			BRAND REPUBLIC MARKETING & MANPOWER SERVICES, INC.		LOCK MY LUCK INC.		MTK INC.	
	QTY	UNIT	unit price	total amount	unit price	total amount	unit price	total amount
<b>ONE (1) LOT VARIOUS OFFICE SUPPLIES</b>				<b>21,618.50</b>		<b>28,154.60</b>		<b>36,615.12</b>
1. Index card Box 3" x 5" pcs. Per pack	1	pack	124.00	124.00	168.00	168.00	222.07	222.07
2. Push Pin Flat Head type Assorted Colors	1	case	33.00	33.00	49.40	49.40	68.05	68.05
3. Bond Paper with DENR Logo A4	5	ream	1,965.00	9,825.00	2,558.44	12,792.20	3,327.00	16,635.00
4. Bond Paper with DENR Logo Legal Size	5	ream	2,327.30	11,636.50	3,029.00	15,145.00	3,938.00	19,690.00

This is to certify that the need for these requirements as evidenced by a canvass/quotation herein attached and for which the undersigned recommend/award to the lowest calculated responsive bid of BRAND REPUBLIC MARKETING & MANPOWER SERVICES, INC., at the amount of Php 21,618.50.

Recommending Approval:


  
**ATTY. A. RAYMOND VELICARIA**  
 ATTY. IV  
 IAD LEGAL SERVICE

Approved By :

  
**GALO C. MARTINEZ, JR.**  
 Assistant Secretary for Special Concerns  
 Director, Administrative Service in Concurrent Capacity

182/64

**CERTIFIED PHOTOCOPY:**

  
**ANNA GENALIN D. PAPINA**  
 OIC Chief, Supply Mgt. Section (SMS), PSMD